Minutes of the Starke County Public
Library System's Board Meeting
September 8, 2026

Members Present:
Kim Gingher, Steve Dodge, Susan Lucas, Ruth Bailey, Rebecca Despot, Heather Quinn
Non – Members Present:
Kathleen Bowman – Director; Kathryn Lynch HR/Business Office Coordinator

I. Call to order –Kim Gingher called the meeting to order at 4:30P.M.

II. Public Comment: No Public Comment

III. Amendment/Acceptance of Proposed Agenda
Steve Dodge made the motion to approve the agenda as presented. **Rebecca Despot** seconded; motion passed unanimously.

IV. Community Foundation Presentation
Jacque Ryan, Northern Indiana Community Foundation, presented an update of SCPLS' Endowment Fund.

V. Approval of Minutes
Steve Dodge made the motion to accept the **August 11, 2026, Regular board meeting minutes** as presented. **Susan Lucas** seconded; motion passed unanimously.

VI. Approval of claims for September 2026
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of $116,219.69 for September 2026. Steve Dodge** seconded; motion passed unanimously.

VII. Financial Reports were given by Director Bowman.

A. Bank Reconciliation Reports
Director Bowman discussed the Cash Summary and Reconciliation reports for Key Bank and 1st Source bank for the month of August 2026.

B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconcilement balances.

C. Revenue and Expenditure Report
Director Bowman informed the board we are on track with spending. There was nothing out of the normal in the revenue report for the month of August 2026.

D. TrustIN Investment Report
Director Bowman informed the board of the monthly yield of interest for the Rainy-Day Fund.

VIII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library, ongoing programming, and upcoming closures was given.

IX. Monthly Statistical Report

The August 2026 Monthly Statistical report was given by Director Bowman.

X. Personnel Actions

There were no personnel actions to come before the board.

XI. New Business

A. Resolution for E-Rate

Steve Dodge made the motion accept the E-Rate Program Resolution for July 1, 2027-June 30, 2028. **Rebecca Despot** seconded; motion passed unanimously.

B. Resolution for Penny Rounding

Steve Dodge made the motion to accept the Penny Rounding Resolution as presented. **Susan Lucas** seconded; motion passed unanimously.

C. Gift Policy

Steve Dodge made the motion to accept Gift Policy as presented. **Susan Lucas** seconded; motion passed unanimously.

D. Resolution to Establish Restricted Gift Funds

Steve Dodge made the motion to accept the Resolution to create Restricted Gift Funds. **Rebecca Despot** seconded; motion passed unanimously.

XII. Any additional business to come before the board

Director Bowman recapped the NILBA Dinner information.

XIII. Adjournment

Ruth Bailey made the motion to adjourn the **September 8, 2026** regular board meeting**. Steve Dodge** seconded; motion passed unanimously.
Time 5:03 P.M.