

Minutes of the Starke County Public
Library System's Board Meeting
May 12, 2026

Members Present:

Kim Gingher, Steve Dodge, Susan Lucas, Heather Quinn

Non – Members Present:

Kathleen Bowman – Director; Kathryn Lynch HR/Business Office Coordinator

- I. **Call to order** –Kim Gingher called the meeting to order at **4:15 P.M.**
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented. **Susan Lucas** seconded; motion passed unanimously.
- IV. **Approval of Minutes**
Steve Dodge made the motion to accept the **April 14, 2026, Regular board meeting minutes** as amended. **Heather Quinn** seconded; motion passed unanimously.
- V. **Approval of claims for May 2026**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$170,011.70 for May 2026.** **Steve Dodge** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. Depository and Cash Reconciliation
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of April 2026.
 - B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.
 - C. Appropriation Report
Director Bowman informed the board we are on track with spending.
 - D. Revenue Report
Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of April 2026.

VII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library, ongoing programming, and upcoming closures was given.

VIII. Monthly Statistical Report

The April 2026 Monthly Statistical report was given by Director Bowman.

IX. Personnel Actions

There were no personnel actions to come before the board.

X. New Business

A. Resolution to Certified Shares to LIRF

Steve Dodge made the motion to approve the Resolution to Transfer Certified Shares to the LIRF (Library Improvement Reserve Fund). **Susan Lucas** seconded; motion passed unanimously.

The Certified Shares from our monthly property tax draw would be deposited into the Library Improvement Reserve Fund.

B. Patron Rules of Conduct Policy

Steve Dodge made the motion to accept the Patron Rules of Conduct Policy as presented. **Susan Lucas** seconded; motion passed unanimously.

XI. Any additional business to come before the board

There was no additional business to come before the board.

XII. Adjournment

Steve Dodge made the motion to adjourn the **May 12, 2026** regular board meeting. **Heather Quinn** seconded; motion passed unanimously.

Time **4:42 P.M.**