

Minutes of the Starke County Public
Library System's Board Meeting
February 10, 2026

Members Present:

Kim Gingher, Ruth Bailey, Steve Dodge, Heather Quinn, Susan Lucas, Joanne Bailey, Rebecca Despot

Non – Members Present:

Kathleen Bowman - Director

- I. **Call to order** –Kim Gingher called the meeting to order at 4:15 P.M.
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented.
JoAnne Bailey seconded; motion passed unanimously.
- IV. **Approval of Minutes**
 - A. **Steve Dodge** made the motion to accept January 13, 2026, Regular board meeting minutes as written. **JoAnne Bailey** seconded; motion passed unanimously.
 - B. **Steve Dodge** made the motion to accept the January 13, 2026, Board of Finance meeting minutes as written. **JoAnne Bailey** seconded; motion passed unanimously.
- V. **Approval of claims for February 2026**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$180,889.54 for February 2026.** **Steve Dodge** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. **Depository and Cash Reconciliation**
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of January 2026.
 - B. **Fund Report**
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.

C. Appropriation Report

Director Bowman informed the board we are on track with spending.

D. Revenue Report

Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of January 2026.

VII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library, ongoing programming, and upcoming closures was given.

VIII. Monthly Statistical Report

The January 2026 Monthly Statistical report was given by Director Bowman.

IX. Personnel Actions

There were no Personnel Actions to come before the board.

X. New Business

A. Bad Debt Policy

Steve Dodge made the motion to accept the Bad Debt Policy as presented.

Rebecca Despot seconded; motion passed unanimously.

B. Internet Policy Review

Steve Dodge made the motion to accept the Internet Policy as presented.

JoAnne Bailey seconded; motion passed unanimously.

C. Strategic Plan Update

Director Bowman presented the board with an update on Strategic Plan goals; this year the major focus will be repainting the meeting rooms at the Knox Location and repainting and reworking the Hamlet Library. We will also host our annual events Beyond the Book Festival and Comicon.

XI. Any additional business to come before the board

Steve Dodge presented the board with Valentine's Cards to give out to the staff during the week of Valentine's as a token of appreciation for all the staff does. The Library Board was in favor of it.

JoAnne Bailey brought up Voter Registration and mentioned she has the Republicans on board but has not heard back from the Democratic side. Director Bowman said that we can do a Voter Registration at all locations, but the Library must remain neutral. We are happy to make a neutral flyer to promote the signups and Voter Registration in general.

XII. Adjournment

Ruth Bailey made the motion to adjourn the **February 10, 2026**, regular board meeting. **Steve Dodge** seconded; motion passed unanimously.

Time 4:48 P.M.