

Minutes of the Starke County Public
Library System's Board Meeting
June 10, 2025

Members Present:

Kim Gingher, Steve Dodge, Susan Lucas, Heather Quinn, Ruth Bailey

Non – Members Present:

Kathleen Bowman – Director, Kathryn Lynch—HR and Business Office Coordinator

- I. **Call to order** –Kim Gingher called the meeting to order at 4:15 P.M.
- II. **Public Comment:**
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented. **Susan Lucas** seconded; motion passed unanimously.
- IV. **Approval of Minutes**
Steve Dodge made the motion to accept **May 13, 2025, Regular board meeting minutes** as presented. **Heather Quinn** seconded; motion passed unanimously.
- V. **Approval of claims for June 2025**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$165,980.02 for June 2025**. **Steve Dodge** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. Depository and Cash Reconciliation
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of May 2025.
 - B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.
 - C. Appropriation Report
Director Bowman informed the board we are on track with spending.
 - D. Revenue Report
Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of May 2025.

VII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library, upcoming closures, and maintenance was provided.

VIII. Monthly Statistical Report

The May 2025 Monthly Statistical report was given by Director Bowman.

IX. Personnel Actions

Steve Dodge made the motion to accept the **Personnel Actions** as presented. **Heather Quinn** seconded; motion passed unanimously.

X. New Business

A. Credit Card Policy

Steve Dodge made the motion to accept the **Credit Card Policy** as presented. **Susan Lucas** seconded; motion passed unanimously.

XI. Any additional business to come before the board

There was no additional business.

XII. Adjournment

Ruth Bailey made the motion to adjourn the **June 10, 2025** regular board meeting. **Susan Lucas** seconded; motion passed unanimously.
Time 4:30 P.M.