

Minutes of the Starke County Public
Library System's Board Meeting
July 8, 2025

Members Present:

Kim Gingher, Steve Dodge, Susan Lucas, Heather Quinn, Ruth Bailey, Rebecca Despot

Non – Members Present:

Kathleen Bowman – Director

- I. **Call to order** –Kim Gingher called the meeting to order at 4:15 P.M.
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented. **Heather Quinn** seconded; motion passed unanimously.
- IV. **Approval of Minutes**
Steve Dodge made the motion to accept **July 8, 2025, Regular board meeting minutes** as presented. **Rebecca Despot** seconded; motion passed unanimously.
- V. **Approval of claims for July 2025**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$232,914.54 for July 2025**. **Steve Dodge** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. Depository and Cash Reconciliation
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of June 2025.
 - B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.
 - C. Appropriation Report
Director Bowman informed the board we are on track with spending.
 - D. Revenue Report
Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of June 2025.

VII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library, Summer Outreach and the 2025 Budget Season dates were given.

VIII. Monthly Statistical Report

The June 2025 Monthly Statistical report was given by Director Bowman.

IX. Personnel Actions

Steve Dodge made the motion to accept the **Personnel Actions** as presented. **Susan Lucas** seconded; motion passed unanimously.

X. New Business

A. Strategic Plan update

Director Bowman gave an update of some accomplishments on the 2023-2028 Strategic Plan, along with plans on what could come in the next three years regarding branch lighting and updates and other programming opportunities.

XI. Any additional business to come before the board

There was no additional business to come before the board.

XII. Adjournment

Ruth Bailey made the motion to adjourn the **July 8, 2025**, regular board meeting. **Steve Dodge** seconded; motion passed unanimously.
Time 4:43 P.M.