

Minutes of the Starke County Public
Library System's Board Meeting
August 12, 2025

Members Present:

Kim Gingher, Steve Dodge, Susan Lucas, Heather Quinn, Ruth Bailey, JoAnne Bailey, Rebecca Despot

Non – Members Present:

Kathleen Bowman – Director

- I. **Call to order** –Kim Gingher called the meeting to order at 4: 15 P.M.
- II. **Public Comment:**
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented.
JoAnne Bailey seconded; motion passed unanimously.
- IV. **Approval of Minutes**
Steve Dodge made the motion to accept **July 8, 2025, Regular board meeting minutes** as presented. **Rebecca Despot** seconded; motion passed unanimously.
- V. **Approval of claims for August 2025**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$175,732.72 for August 2025.** **Steve Dodge** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. Depository and Cash Reconciliation
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of July 2025.
 - B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.
 - C. Appropriation Report
Director Bowman informed the board we are on track with spending.

D. Revenue Report

Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of July 2025.

VII. **Director's Report**

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library, Summer Outreach and Summer Reading Program Statistics.

VIII. **Monthly Statistical Report**

The July 2025 Monthly Statistical report was given by Director Bowman.

IX. **Personnel Actions**

There are no personnel actions for August.

X. **New Business**

A. Resolution for E-Rate Consortium

Steve Dodge made the motion to continue with Internet E-Rate Consortium for the 2026-2027 calendar year. **Susan Lucas** seconded; motion passed unanimously.

B. Beyond the Book Festival Information

Nichol Chaja presented information to the Board regarding the upcoming Book Festival on September 6.

C. Resolution to Transfer Money to Payroll Bank Fees

Steve Dodge made the motion to **Transfer \$2,000.00 to Payroll Bank Fees.** **JoAnne Bailey** seconded; motion passed unanimously.

XI. **Any additional business to come before the board**

Kathleen Bowman presented information about the upcoming NILBA Dinner on September 29.

XII. **Adjournment**

Ruth Bailey made the motion to adjourn the **August 12, 2025**, regular board meeting. **Rebecca Despot** seconded; motion passed unanimously.

Time 4:41 P.M.