

Minutes of the Starke County Public
Library System's Board Meeting
March 12, 2024

Members Present:

Kim Gingher, Ruth Bailey, Julie Smith, Marcia Lochner, Susan Lucas

Non – Members Present:

Kathleen Bowman - Director

- I. **Call to order** –Kim Gingher called the meeting to order at 4:17 P.M.
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of Proposed Agenda**
Marcia Lochner made the motion to approve the agenda as presented.
Julie Smith seconded; motion passed unanimously.
- IV. **Approval of Minutes**
Susan Lucas made the motion to accept the **February 13, 2024, Regular board meeting minutes** as presented. **Julie Smith** seconded; motion passed unanimously.
- V. **Approval of claims for March 2024**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$158,202.40 for March 2024.** **Ruth Bailey** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. Depository and Cash Reconciliation
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of February 2024.
 - B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.
 - C. Appropriation Report
Director Bowman informed the board we are on track with spending.
 - D. Revenue Report
Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of February 2024.

VII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Winter Reading Statistics, the March StoryWalk at Wythogan Park, and upcoming closures was given.

VIII. Monthly Statistical Report

The February 2024 Monthly Statistical report was given by Director Bowman.

IX. Personnel Report

There are no personnel actions to be taken.

X. New Business

A. Strategic Plan Update

Director Bowman provided the board with a Strategic Plan update pertaining to last year's accomplishments and this year's ongoing goals.

B. Social Media Policy Review

Marcia Lochner made the motion to accept the **Social Media Policy** as presented. **Susan Lucas** seconded; motion passed unanimously.

XI. Any additional business to come before the board

The Board discussed the NILBA Training and Dinner that Ruth, Steve, Susan, and Director Bowman attended on March 7th.

Ruth also gave an update on ESL Classes.

XII. Adjournment

Ruth Bailey made the motion to adjourn the **March 12, 2024** regular board meeting. **Marcia Lochner** seconded; motion passed unanimously.

Time **4:52 P.M.**