

**Board of Finance Annual Meeting of the  
Starke County Public Library System Board of Trustees  
January 9, 2024**

**Members in Attendance:**

Kim Gingher, Ruth Bailey, Susan Lucas, Julie Smith, Steve Dodge, Heather Quinn, Marcia Lochner

**Non-Members in Attendance:** Kathleen Bowman, Director and Kathryn Lynch, Business Office Coordinator

**I. Call to order**

**Kim Gingher** called the meeting to order at **4:35 PM**.

**II. Amendment/Acceptance of proposed agenda**

**Steve Dodge** made the motion to accept the agenda as **presented**. **Julie Smith** seconded; motion passed unanimously.

**III. Public Comment:** No Public Comment

**IV. Election of 2024 of President, Vice- President, Secretary, and Treasurer**

**Steve Dodge** made the motion to elect the same slate of officers as elected for the Starke County Public Library Board of Trustees. **Heather Quinn** seconded; motion passed unanimously.

**V. Establish newspaper for Official Publications**

**Steve Dodge** made the motion to retain **The Leader** as our newspaper for legal publications. **Marcia Lochner** seconded; motion passed unanimously.

**VI. Establish Legal Counsel**

**Steve Dodge** made the motion to retain **Newby, Lewis, Kaminski & Jones LLP** at SCPLS' Legal Counsel. **Susan Lucas** seconded; motion passed unanimously.

**VII. Bank accounts and bank fees**

**Steve Dodge** made the motion to retain **1<sup>st</sup> Source Bank** and **KeyBank** for the Starke County Public Library System. **Susan Lucas** seconded; motion passed unanimously.

The Library paid \$641.79 in Direct Deposit fees from 1<sup>st</sup> Source Bank in 2023. We also paid \$11.91 for a wire transfer.

## **Report on 2023 Investments**

### **A. Discussion pertaining the 2023 investments**

**Steve Dodge** made the motion to accept the 2023 Investments Report on the Money Market. **Susan Lucas** seconded; motion passed unanimously.

The Money Market gained \$155.51 from our investment.

### **VIII. Resolution to pay bills without prior approval**

**Steve Dodge** made the motion to accept the **Resolution to Pay Bills without Prior Approval** as presented. **Marcia Lochner** seconded; motion passed unanimously.

### **IX. Cancellation of any outstanding checks**

There are no outstanding checks to cancel.

### **I. Establishment of the yearly meeting for 2025**

**Steve Dodge** made the motion to keep the current day, time, and location for the Board of Finance meeting of Starke County Public Library System, on the second Tuesday of January following the regular board meeting for 2025, at the SCPLS Henry F. Schricker Branch. **Marcia Lochner** seconded; motion passed unanimously.

### **X. Adjournment**

**Ruth Bailey** made the motion to adjourn the annual meeting of the Board of Finance of Starke County Public Library System. **Steve Dodge** seconded; motion passed unanimously.

Time: **4:43P.M.**