

Minutes of the Starke County Public
Library System's Board Meeting
April 9, 2024

Members Present:

Kim Gingher, Ruth Bailey, Julie Smith, Steve Dodge, Marcia Lochner, Heather Quinn,
Susan Lucas

Non – Members Present:

Kathleen Bowman - Director

- I. **Call to order** –Kim Gingher called the meeting to order at 4:15 P.M.
- II. **Public Comment:** No Public Comment
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented. **Julie Smith** seconded; motion passed unanimously.
- IV. **Community Foundation Presentation**
Jacque Ryan, Director of Development at the Community Foundation, gave an update to the Board on the SCPLS Endowment Fund.
- V. **Approval of Minutes**
Steve Dodge made the motion to accept the **March 12, 2024, Regular board meeting minutes** as presented. **Julie Smith** seconded; motion passed unanimously.
- VI. **Approval of claims for April 2024**
Susan Lucas made the motion to approve the amended **Allowance of Accounts Payable Voucher in the amount of \$160965.16 for April 2024.** **Heather Quinn** seconded; motion passed unanimously.
- VII. **Financial Reports were given by Director Bowman.**
 - A. **Depository and Cash Reconciliation**
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of March 2024.
 - B. **Fund Report**
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.

C. Appropriation Report

Director Bowman informed the board we are on track with spending.

D. Revenue Report

Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of March 2024.

VIII. Director's Report

The Director's Report was given by Director Bowman.

IX. Monthly Statistical Report

The March 2024 Monthly Statistical report was given by Director Bowman.

X. Personnel Report

There are no personnel actions to be taken.

XI. New Business

A. Collection Development policy Amendment and Review

Steve Dodge made a motion to approve the amended Collection Development policy as presented. **Susan Lucas** seconded; motion passed unanimously.

XII. Any additional business to come before the board

A Board Member asked for Lawncare recommendations.

XIII. Adjournment

Ruth Bailey made the motion to adjourn the **April 9, 2024** regular board meeting. **Steve Dodge** seconded; motion passed unanimously.

Time 4:37 P.M.