Minutes of the Starke County Public Library System’s Board Meeting
May 11, 2021

Members Present:
Ruth Bailey, Julie Smith, Susan Lucas, Justice Edgell

Members Present via Telephone:
Kim Gingher

Non – Members Present:
Kathleen Bowman-Director, Liz Pease-Attorney, Kathryn Lynch-Business Office Coordinator

I. Call to order – Kim Gingher called the meeting to order at 4:21 P.M.

II. Public Comment: No Public Comment

III. Amendment/Acceptance of Proposed Agenda
Susan Lucas made the motion to accept the agenda as presented. Justice Edgell seconded; motion passed unanimously.

IV. Approval of Minutes

A. Justice Edgell made the motion to accept the April 13, 2021 Regular board meeting minutes as corrected. Susan Lucas seconded; motion passed unanimously.

V. Approval of claims for May 2021
Ruth Bailey made the motion to approve the Allowance of Accounts Payable Voucher in the amount of $126,703.95 for May 2021. Susan Lucas seconded; motion passed unanimously.

Approved by the SCPLS Board of Trustees, June 8, 2021
VI. Financial Reports were given by Director Bowman.

A. Depository and Cash Reconcilement
   Director Bowman discussed the depository and cash reconciliements for Key Bank and 1st Source bank for the month of April 2021.

B. Fund Report
   Director Bowman informed the board how the fund report balance should always match the depository and cash reconcilement balances.

C. Appropriation Report
   Director Bowman informed the board we are on track with spending.

D. Revenue Report
   Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of April 2021.

VII. Directors Report
   Director Bowman informed the board that the outside patio area construction should start soon.

   The Men’s bathroom as vandalize with spray paint on April 30th. We are redoing the men’s bathroom and doing some other needed repairs.

   The grants for the Dolly Parton’s Imagination Library have been submitted.

VIII. Monthly Statistical Report
   The April 2021 monthly statistical report was given by Director Bowman.

IX. Personnel Report
   There is no personnel report for May 2021.
X. Old Business  
A. COVID update  

Justice Edgell made the motion to continue to the Phase 4 operations presented by Director Bowman. Susan Lucas seconded; motion passed unanimously.

The board was presented current COVID information per the Indiana State Department of Health to help inform their decision.

XI. Any additional business to come before the board  
No additional business came before the board.

XII. Adjournment  

Ruth Bailey made the motion to adjourn the May 11, 2021 regular board meeting. Susan Lucas seconded; motion passed unanimously.

Time 4:46 P.M.