Minutes of the Starke County Public Library System’s Board Meeting
March 9, 2021

Members Present:
Ruth Bailey, Julie Smith, Justice Edgell

Members Present via Telephone:
Kim Gingher, Susan Lucas, Judy Troike, Nicole Salazar

Non – Members Present:
Kathleen Bowman - Director, Liz Pease - Attorney, Kathryn Lynch – Business Office Coordinator

I. Call to order – Kim Gingher called the meeting to order at 4:17 P.M.

II. Public Comment: No Public Comment

III. Amendment/Acceptance of Proposed Agenda

Judy Troike made the motion to amend the agenda, adding D. Outdoor Patio Quote. Susan Lucas seconded; motion passed unanimously.

IV. Approval of Minutes

A. Nicole Salazar made the motion to accept the February 9, 2021 Regular board meeting minutes as presented. Judy Troike seconded; motion passed unanimously.

V. Approval of claims for March 2021

Judy Troike made the motion to approve the Allowance of Accounts Payable Voucher in the amount of $147684.86 for March 2021. Nicole Salazar seconded; motion passed unanimously.
VI. Financial Reports were given by Director Bowman.

A. Depository and Cash Reconcilement

Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of February 2021.

B. Fund Report

Director Bowman informed the board how the fund report balance should always match the depository and cash reconcilement balances.

C. Appropriation Report

Director Bowman informed the board we are on track with spending.

D. Revenue Report

Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of February 2021.

VII. Monthly Statistical Report

The January and February 2021 monthly statistical reports were given by Director Bowman.

VIII. Director’s Report

The Director’s Report was given by Director Bowman.

IX. Personnel Report

There is no personnel report for March 2021.

X. New Business
A. Resolution to Increase Non-Resident Fee

Susan Lucas made the motion to raise the Non-Resident Fee to sixty-one dollars and fifty cents ($61.50). Justice Edgell seconded; motion carried with six votes for the increase and one against the increase.

Director Bowman informed the board that the increase comes from the Indiana State Library’s Annual Report information.
B. ILF Membership Information

Kathleen presented the board with information for the Indiana Library Federation’s Institutional Membership.

C. Dolly Parton Imagination Library

Director Bowman presented the board with information on bringing the Dolly Parton Imagination Library to the Starke County Area. SCPLS will be partnering with the Starke County Youth Club and North Judson-Wayne Township Public Library. A fundraising campaign will kick off April 1, 2021. We hope to open the program for registration during the summer months.

D. Outdoor Patio Quote

Nicole Salazar made the motion to accept the outdoor patio quote from K & K Lawn Service in the amount of $13,008.99. Susan Lucas seconded; motion passed unanimously.

This area will be off the Southwest Garden area and will be concrete patio blocks with seating. It will be 20’x 20’.

XI. Old Business

A. COVID update

Susan Lucas made the motion to open the Large Meeting Room with a maximum amount of 15 people and the board room with a maximum amount of 4 people. Judy Troike seconded; motion passed unanimously.

XII. Any additional business to come before the board

XIII. Adjournment

Ruth Bailey made the motion to adjourn the March 9, 2021 regular board meeting. Judy Troike seconded; motion passed unanimously.

Time 4:57 P.M.