Minutes of the Starke County Public Library System’s Board Meeting
July 14, 2020

Members Present:
Ruth Bailey

Members Present Via Telephone:
Kim Gingher, Melba Shilling, Gayle Smith, Nicole Salazar, Judy Troike

Non – Members Present:
Kathleen Bowman - Director, Liz Pease - Attorney - Kathryn Lynch—Business Office Coordinator

I. **Call to order** – Kim Gingher called the meeting to order at 4:20 P.M.

II. **Public Comment**: No Public Comment

III. **Amendment/Acceptance of Proposed Agenda**

   Judy Troike made the motion to accept the **July 14, 2020 agenda** as presented. Gayle Smith seconded; motion passed unanimously.

IV. **Approval of Minutes**

   Melba Shilling made the motion to accept the **June 9, 2020 board meeting minutes** as presented. Judy Troike seconded; motion passed unanimously.

V. **Approval of claims for July 2020**

   Judy Troike made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of $186,828.93 for July 2020**. Nicole Salazar seconded; motion passed unanimously.

VI. **Financial Reports were given by Director Bowman.**

   A. Depository and Cash Reconcilement
      Director Bowman discussed the depository and cash reconciliements for Key Bank and 1st Source bank for the month of June 2020.
B. Fund Report
   Director Bowman informed the board how the fund report balance should always match the depository and cash reconcilement balances.

C. Appropriation Report
   Director Bowman informed the board we are on track with spending.

D. Revenue Report
   Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of June 2020.

VII. Personnel Actions

   Gayle Smith made the motion to accept the Personnel Actions as presented. Melba Shilling seconded; motion passed unanimously.

VIII. New Business

A. Phase 3.5 Opening Plan

   Gayle Smith made the motion to accept the Phase 3.5 Opening Plan as presented. Melba Shilling seconded; motion passed unanimously.

B. Background Check Policy

   Nicole Salazar made the motion to accept the Background Check Policy as written. Judy Troike seconded; motion passed unanimously.

IX. Any additional business to come before the board

No additional business came before the board.

X. Adjournment

   Ruth Bailey made the motion to adjourn the July 14, 2020 regular board meeting. Judy Troike seconded; motion passed unanimously.

Time 4:44 P.M.