Minutes of the Starke County Public
Library System’s Board Meeting
January 12, 2021

Members in Attendance:
Ruth Bailey

Members Present via Telephone:
Judy Troike, Kim Gingher, Susan Lucas

Non-Members in Attendance: Kathleen Bowman, Director; Liz Pease, Attorney
Non-Members via Telephone: Kathryn Lynch, Business Office Coordinator

I. Call to order – Kim Gingher called the meeting to order at 4:33 p.m.

II. Public Comment: No Public Comment

III. Amendment/Acceptance of proposed agenda
Judy Troike made a motion to amend the agenda by eliminating the Year End Statistical Report. This report will be given during the February 2021 Board Meeting. Susan Lucas seconded; motion passed unanimously.

IV. Election of President, Vice – President, Secretary, and Treasurer
Judy Troike made the motion to retain Kim Gingher as our President. Ruth Bailey seconded; motion passed unanimously.

Judy Troike made the motion to elect Susan Lucas as our Vice-President. Ruth Bailey seconded; motion passed unanimously.

Judy Troike made the motion to retain Ruth Bailey as our Secretary. Susan Lucas seconded; motion passed unanimously.

Ruth Bailey made the motion to retain Judy Troike as our Treasurer. Susan Lucas seconded; motion passed unanimously.
V. Establish of regular monthly meeting schedule and time for 2021

Ruth Bailey made the motion to keep the meeting on the second Tuesday of each month at 4:15 p.m. Susan Lucas seconded; motion passed unanimously.

VI. Establish newspaper for official publications

Judy Troike made the motion to retain the The Leader as our newspaper for legal publications. Ruth Bailey seconded; motion passed unanimously.

VII. Establish Legal Counsel

Susan Lucas made the motion to retain Liz Pease of Nichols & Wallsmith as our Legal Counsel. Judy Troike seconded; motion passed unanimously.

VIII. Approval of minutes

Susan Lucas made the motion to accept the December 29, 2020 Year End Board Meeting minutes as presented. Judy Troike seconded; motion passed unanimously.

IX. Approval for claims for January 2021

Judy Troike made the motion to approve the Allowance of Accounts Payable Vouchers for January 2021 in the amount of $59,260.06. Susan Lucas seconded; motion passed unanimously.

X. Financial report
A. Depository and Cash Reconcilement
   Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source Bank for the month of December 2020.

B. Fund Report
Director Bowman informed the board how the fund balances should always match the depository and cash reconciliation balances.

C. Appropriation Report  
Director Bowman informed the board how we stayed on track for spending for 2020.

D. Revenue Report  
Director Bowman informed the board there was nothing out of the normal in the revenue report for December 2020.

XI. Personnel Actions  
Judy Troike made the motion to accept the Personnel Actions as presented. Ruth Bailey seconded; motion passed unanimously.

XII. New Business  
A. Any action to come from the Executive Session  
Judy Troike made the motion to increase Director Bowman’s Salary by $1,000.00. Susan Lucas seconded; motion passed unanimously.

B. Resolution to transfer to payroll bank fees  
Susan Lucas made the motion to transfer $1,000.00 to Payroll Bank Fees. Ruth Bailey seconded; motion passed unanimously.

XIII. Any additional business to come before the board

XIV. Adjournment  
Ruth Bailey made the motion to adjourn the January 12, 2021 Regular Board Meeting. Judy Troike seconded; motion passed unanimously.

Time 4:49 P.M.