Minutes of the Starke County Public Library System’s Board Meeting
February 9, 2021

Members Present:
Ruth Bailey, Julie Smith, Justice Edgell

Members Present via Telephone:
Kim Gingher, Susan Lucas, Judy Troike, Nicole Salazar

Non – Members Present:
Kathleen Bowman - Director, Liz Pease - Attorney

I. Call to order – Kim Gingher called the meeting to order at 4:19 P.M.

II. Public Comment: No Public Comment

III. Amendment/Acceptance of Proposed Agenda

Judy Troike made the motion to accept the agenda as presented. Susan Lucas seconded; motion passed unanimously.

IV. Approval of Minutes

A. Judy Troike made the motion to accept the January 12, 2021 Regular board meeting minutes as presented. Nicole Salazar seconded; motion passed unanimously.

B. Susan Lucas made the motion to accept the January 12, 2021 Board of Finance meeting minutes as presented. Judy Troike seconded; motion passed unanimously.

V. Approval of claims for February 2021

Judy Troike made the motion to approve the Allowance of Accounts Payable Voucher in the amount of $121,709.71 for February 2021. Nicole Salazar seconded; motion passed unanimously.

Approved by the SCPLS Board of Trustees, March 9, 2021
VI. **Financial Reports were given by Director Bowman.**

A. **Depository and Cash Reconciliation**

Director Bowman discussed the depository and cash reconciliements for Key Bank and 1st Source bank for the month of January 2021.

B. **Fund Report**

Director Bowman informed the board how the fund report balance should always match the depository and cash reconcilement balances.

C. **Appropriation Report**

Director Bowman informed the board we are on track with spending.

D. **Revenue Report**

Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of January 2021.

VII. **Yearly Statistical Report**

The 2020 Yearly Statistical report was given by Director Bowman.

VIII. **Director’s Report**

The Director’s Report was given by Director Bowman.

IX. **Personnel Report**

There is no Personnel Report for January 2021.

X. **New Business**

A. **Resolution to Transfer Money to Rainy day Fund**

Nicole Salazar made the motion to transfer $8,818.00 to the Rainy Day Fund. Justice Edgell seconded; motion passed unanimously.

B. **Resolution Authorizing Electronic Fund Transfer**

Susan Lucas made the motion to utilize EFT. Judy Troike seconded; motion passed unanimously.
C. COVID relief plan

Nicole Salazar made the motion to approve the COVID Relief Plan as presented. Justice Edgell seconded; motion passed unanimously.

XI. Any additional business to come before the board

There was no additional business to come before the board.

XII. Adjournment

Ruth Bailey made the motion to adjourn the February 9, 2021 regular board meeting. Judy Troike seconded; motion passed unanimously.

Time 4:53 P.M.